

VOLUNTEER OPPORTUNITIES

Invest in Changing a Life!

CLASS INSTRUCTORS *Year Long*

Volunteer instructors teach financial education classes in Spanish or English across 44 zip codes in the Houston area. The target audience is low income Houstonians who are financially illiterate. Classes are offered at public libraries, businesses, churches, and area social service agencies. Class topics include: banking, budgeting, saving, investing, and credit management and repair.

Volunteering is easy and can be completed in 6 easy steps!

1. **Attend volunteer orientation.** A background check must be completed by all volunteers. For groups of five or more, The Women's Resource can provide orientation at your office.
2. **Register to teach the class** of your choice by email. A list of available teaching opportunities is sent to volunteer instructors each month.
3. **Prepare for the class by reviewing the instructor CD/guide**, which provides step by step instructions to teach the course.
4. **Pick up your teaching materials** at The Women's Resource office.
5. **Teach your class**, which will be 1 - 1½ hours and held at the requesting agency's location.
6. After the class, instructors are asked to **return the completed Class Confirmation form and evaluations** by email, fax, mail or you can bring them to The Women's Resource office.

PROJECT LEAD (Leadership Education and Development) *One Time Opportunity*

The Women's Resource sponsors Project LEAD for at risk 9th and 10th grade girls. LEAD is held in the fall and spring semesters during the school day at area public and charter schools.

- Volunteers are invited to teach the Budgeting and Savings class and to participate in the *Career Path* discussion, which provides an opportunity for the girls to learn about career options and the steps that the guest speakers followed to accomplish their goals.
- Classes are typically one hour. The course outline, questions and driving directions are provided to all speakers by The Women's Resource Program Manager.

COMMITTEES

Volunteers are welcome to assist in planning. Each committee sets its own meeting schedule.

- Fund Development (Annual luncheon, Funding research)
- Education (Curriculum review, Instructor and agency recruitment)
- Finance Committee (Fiscal oversight)
- Marketing (Website, eNews, PR, event publicity)
- Membership (Annual reception, Networking events)
- Research (Report review, RFP Development)

MEMBERSHIP

Corporate and individual annual membership provides critical funding for our financial education programs, which annually reach more than 4,000 financially illiterate Houstonians. Membership levels range from \$35 to \$2,000 and can be completed online or by mail.